COMPREHENSIVE SAFETY PLAN

Development and Review of School Site Safety Plan

The School Site Council shall write and develop a comprehensive safety plan that addresses the needs and resources of that particular school. The Site Council shall consult with local law enforcement in the writing and development of the plan, as well as other school site councils and safety committees, when practical. (Education Code 32281, 32282)

(cf. 0420 – School Plans/Site Councils)

In addition, the School Site Council may consult with other local agencies as appropriate, including healthcare and emergency service providers.

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

The School Site Council may delegate the responsibility for writing and developing a school safety plan to a School Safety Planning Committee. This committee shall be composed of the following members. (Education Code 32281)

- 1. The principal or designee.
- 2. One teacher who is a representative of the recognized certificated employee organization.
- 3. One parent/guardian whose child attends the school.
- 4. One classified employee who is a representative of the recognized classified employee organization.
- 5. Other members, if desired.

Before adopting its comprehensive school safety plan, the School Site Council or School Safety Planning Committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the school safety plan. (Education Code 32288)

The School Site Council or Safety Planning Committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

COMPREHENSIVE SAFETY PLAN (continued)

- 1. The local mayor.
- 2. A representative of the local school employee organization.
- 3. A representative of each parent organization at the school site, including the parent-teacher association and parent-teacher clubs.

(cf. 1230 –Community/Booster Organizations)

- 4. A representative of each teacher organization at the school site.
- 5. A representative of the student body government.
- 6. All persons who have indicated that they want to be notified.

In addition, the School Site Council or Safety Planning Committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

- 1. A representative of the local religious community.
- 2. Local civic leaders.
- 3. Local business organizations.

(cf. 1220 – Citizen Advisory Committees)

The School Site Council or Safety Planning Committee shall evaluate, and amend as necessary, the safety plan at least once a year to ensure that the plan is properly implemented. (Education Code 32282)

Content of the Safety Plan

The school site safety plan shall include, but not be limited to: (Education Code 32282)

1. An assessment of the current status of school crime committed on campuses and at school-related functions. (Education Code 32282)

COMPREHENSIVE SAFETY PLAN (continued)

- 2. Appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, which shall include the development of all of the following: (Education Code 32282)
 - a. Child abuse reporting procedures consistent with Penal Code 11164.

(cf. 5141.4 – Child Abuse and Neglect)

b. Routine and emergency disaster procedures including, but not limited to, adaptations for students with disabilities in accordance with the Americans with Disabilities Act.

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(cf. 0410 – Nondiscrimination in District Programs and Activities) (cf. 3543 – Transportation: Emergency and Safety Procedures)
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(cf. 6159 – Individualized Education Program)

c. Policies pursuant to Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations.

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(cf. 5131.7 – Weapons and Dangerous Instruments)
(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))
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- d. Procedures to notify teachers of dangerous students pursuant to Education Code 49079.
- e. A discrimination and harassment policy consistent with the prohibition against discrimination pursuant to Education Code 200-262.4.

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(cf. 1312.3 – Uniform Complaint Procedures)
(cf. 4019 – Sexual Harassment)
(cf. 5145.3 – Nondiscrimination (EEO, Title IX)
(cf. 5145.7 – Student Harassment)
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f. If the school has adopted a dress code prohibiting students from wearing "gangrelated apparel," the provisions of that dress code and the definition of "gangrelated apparel."

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(cf. 5132 – Dress and Grooming)
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COMPREHENSIVE SAFETY PLAN (continued)

g. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school.

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(cf. 5142 – Safety)
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h. A safe and orderly environment conducive to learning at the school.

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(cf. 5131 – Conduct)
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i. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5.

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(cf. 5144 – Discipline)
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j. Procedures for reporting school crimes, including hate crimes.

Among the strategies for providing a safe environment, the plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution.

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(cf. 6141.2 – Recognition of Religious Beliefs and Customs)
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2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations.

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(cf. 5113 – Absences and Excuses)
(cf. 5131 – Conduct)
(cf. 5136 – Gangs)
(cf. 5145.12 – Search and Seizure)
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3. Curriculum that emphasizes prevention and alternatives to violence. This curriculum may include multicultural education, character/values education, media analysis skills, conflict resolution, and community service learning.

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(cf. 6141.6 – Multicultural Education)
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COMPREHENSIVE SAFETY PLAN (continued)

4. Parent involvement strategies, including strategies to help ensure parent/_guardian support, reinforce the school's rules, and increase the number of adults on campus.

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(cf. 1240 – Volunteer Assistance)
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5. Prevention and intervention strategies related to the sale or use of drugs and alcohol, which shall reflect expectations for drug-free schools and support for recovering students.

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(cf. 5131.6 – Alcohol and Other Drugs)
(cf. 5131.62 – Tobacco)
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- 6. Collaborative relationships among the city, county, community agencies, local law enforcement, judicial system, and schools that lead to the development of a set of common goals and community strategies for violence prevention instruction.
- 7. Procedures for receiving verification from law enforcement that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime.
- 8. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for the closing of campuses to outsiders, securing the campus perimeter, and protecting buildings against vandalism. In addition, methods for effective enforcement and prevention may be considered, including the presence of law enforcement on campus.

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(cf. 1250 – Visits to the Schools)
(cf. 3515 – Recovery for Property Loss or Damage)
(cf. 3530 – Insurance Management)
(cf. 5131.5 – Vandalism)
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- 9. Crisis prevention and intervention strategies, which may include the following:
 - a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each

COMPREHENSIVE SAFETY PLAN (continued)

crisis, including the involvement of law enforcement and other public safety agencies as appropriate.

(cf. 3515.5 – Sex Offender Notification)

- b. Assignment of staff members responsible for each identified task and procedure.
- c. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for student and staff to practice the evacuation plan.
- d. Coordination of communication to schools, Governing Board members, parents/guardians, and the media.

(cf. 1112 – Public Press, Radio, and Television) (cf. 9010 – Public Statements)

- e. Development of a method for the reporting of violent incidents.
- f. Development of a method for the reporting of violent incidents.
- g. Staff training in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan.

(cf. 4131 – Staff Development)

Regulation:

Reviewed: 06/06/00 Reviewed: 02/11/03 Reviewed: 11/18/08

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

Chula Vista, California